Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	☐ Key Decision			☐ Administrative			
		Operational Decision		Decision			
Approximate	☐ Below £500,000	☐ below £25,000		☐ below £25,000			
value	£500,000 to £1,000,000	☐ £25,000 to	£100,000	£25,000 to £100,000			
	over £1,000,000	∑ £100,000 t	to £500,000				
		Over £500,000					
Director ¹	Martin Farrington, Director of City Development						
Contact person:	Rebecca Storey, Project Of	ficer, Council	Telephone nu	umber:			
	Housing Growth Team	0113 37 810		05			
Subject ² :	Council Housing Growth Programme - Property Acquisitions Batch 81						
Decision	The Director of City Development has:						
details ³ :	 Granted approval to purchase the properties detailed in Confidential Appendix A, at market value as determined by Land & Property, and authorised their return to council housing stock. Authorised the required expenditure to enable the programme to progress the property acquisitions detailed in Confidential Appendix A. These property acquisitions will be funded from the Council Housing Growth Programme budget, via a combination of Housing Revenue Account (HRA) borrowing and Right to Buy receipts. Noted that Executive Board granted Authority to Spend for the programme on 24th July 2019. Noted that written approval to bring the properties back into council housing stock was provided by the Chief Officer (Housing) of Communities, Housing & Environment on 12th March 2024. 						
	A brief statement of the reasons for the decision:						
	The purchase of these properties will help to achieve our aim to deliver 1,230						
	homes by March 2025. Acquistion of these new council homes also directly						
	contributes to delivering the Leeds Best City Ambition pillars of Health & Wellbeing						
	and Zero Carbon.						
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision N/A						
Affected wards:	Armley						
	Little London & Woodhouse						

¹ Give title of Director with delegated responsibility for function to which decision relates.
² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list ³ Simply refer to supporting report where used as these matters have been set out in detail.

	Killingbeck & Seacroft						
	Farnley & Wortley						
Details of	Executive Member: Cllr Lennox						
consultation	The Executive Member for Housing was consulted on the Property Acquisitions						
undertaken ⁴ :	project on 5 th February 2024 and is supportive of the programme.						
	Ward Councillors: Relevant Members have been informed of the proposed						
	acquisitions by email.						
	Chief Digital and Information Officer ⁵						
	Chief Asset Management and Regeneration Officer ⁶						
	Others						
	Housing Management, Land & Property, Strategy & Investment and HL Property						
	Management are all consulted prior to agreeing any property purchase.						
Implementation	Officer accountable, and proposed timescales for implementation						
	Rebecca Storey (Project Officer) will oversee the purchase of each property listed in confidential appendix A. At the point of legal completion, the property will be transferred to the a Voids contractor to undergo refurbishment works. Housing Management will then administer the letting of the property.						
	The Right of First Refusal regulations stipulate the timeframes for the completion of properties which fall within these regulations. For other properties which do not fall within the Right of First Refusal regulations the Council will endeavour to progress the transaction as promptly as reasonably practicable.						
List of	Date Added to List:-						
Forthcoming	N/A						
Key Decisions ⁷	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision N/A						
	If Special Urgency Relevant Scrutiny Chair(s) approval						
	Signature N/A Date						
Publication of	If not published for 5 clear working days prior to decision being taken the reason						
report ⁸	why not possible: N/A						
	If published late relevant Executive member's approval Signature N/A Date						
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⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of

digital technology
6 See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available9	Yes		⊠ No			
	for call-in?						
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public: N/A						
Approval of	Authorised decision maker ¹⁰						
Decision	Martin Farrington, Director of City Development						
	Delegated to and approved by Mark Mills, Head of Asset Management						
	Signature		Date				
			19 March 202	24			
	M. Mu						

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.